

# Appointment Letter for Contractual Employees

Subject: Contractual Appointment Notification

Dear [Candidate Name],

We are pleased to offer you a contractual appointment as Graphic Designer at [Company Name] for a period of [Contract Duration], starting [Start Date]. Your work will be project-based, and all deliverables must align with the outlined objectives.

Please review the attached contract terms, compensation details, and expected deliverables. Sign and return a copy of this letter to confirm your acceptance.

We are excited to collaborate with you and achieve great design outcomes!

Sincerely,

[HR Manager Name]

[Company Name]

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