

# Formal Long Service Recognition Letter

Dear [Team Name],

After [time period] of working together, I felt it was important to formally acknowledge the consistent excellence and dedication you have all demonstrated.

Your long-term commitment to our shared goals, your patience during organizational changes, and your continued professional growth have been the foundation of our sustained success. Through various challenges and transitions, you have remained steadfast and supportive of both the organization and each other.

The institutional knowledge, mentorship, and stability you provide to our newer team members is invaluable. Your experience and wisdom continue to guide our decision-making and strategic direction.

Thank you for your unwavering loyalty and for making our workplace a better environment for everyone.

With deep respect and appreciation,

[Your Name]

[Title]

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