Sample Adoption Approval Letter

[Your Name]

[Your Title]

[Adoption Agency/Organization Name]

[Organization Address]

[City, State, ZIP Code]

[Date]

[Adoptive Parent(s)' Name]

[Adoptive Parent(s)' Address]

[City, State, ZIP Code]

Dear [Adoptive Parent(s)' Name],

Subject: Adoption Approval

Congratulations! We are delighted to inform you that your application to adopt [Child's Name], born on [Child's Birthdate], has been approved by [Adoption Agency/Organization Name]. Your dedication to providing a loving and nurturing home has been recognized.

Please review the attached adoption placement details and follow the outlined steps to finalize the adoption process. Our team is here to support you throughout this exciting journey.

We look forward to welcoming [Child's Name] into your family and wish you a wonderful and fulfilling adoption experience.

Sincerely,

[Your Name]

[Your Title]