Sample Scholarship Renewal Approval Letter

[Your Name]

[Your Title]

[Scholarship Renewal Organization Name]

[Organization Address]

[City, State, ZIP Code]

[Date]

[Scholarship Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Dear [Scholarship Recipient's Name],

Subject: Scholarship Renewal Approval

Congratulations! We are thrilled to inform you that your [Scholarship Name] has been renewed for the upcoming academic year at [Recipient's University/College Name]. Your continued dedication to academic excellence and community involvement has been duly recognized.

Please review the attached scholarship renewal details and ensure that you meet the ongoing eligibility criteria. If you have any questions or need further information, do not hesitate to contact our scholarship committee.

We are excited to support you in your educational journey and look forward to your continued success.

Sincerely,

[Your Name]

[Your Title]