Sample Product Launch Approval Letter

[Your Name]

[Your Title]

[Product Development Team Name]

[Company/Organization Name]

[Organization Address]

[City, State, ZIP Code]

[Date]

[Product Manager's Name]

[Product Manager's Address]

[City, State, ZIP Code]

Dear [Product Manager's Name],

Subject: Product Launch Approval

I am pleased to inform you that your proposal for the launch of [Product Name] has been approved. Your team's dedication and hard work in bringing this product to market are highly commendable. Please review the attached product launch approval details, including launch date, marketing strategies, and distribution plans. If you have any questions or need further assistance, please contact our product development coordination team.

We look forward to a successful product launch and the positive impact it will have on our target market.

Best regards,

[Your Name]

[Your Title]