Sample Art Exhibition Approval Letter

[Your Name]

[Your Title]

[Artistic Affairs Department Name]

[Gallery/Institution Name]

[Institution Address]

[City, State, ZIP Code]

[Date]

[Artist's Name]

[Artist's Address]

[City, State, ZIP Code]

Dear [Artist's Name],

Subject: Art Exhibition Approval

I am pleased to inform you that your application for an art exhibition at [Gallery Name] has been approved. Your artistic talent and contributions to our cultural scene are highly valued.

Please review the attached art exhibition approval details, including exhibition dates, artwork installation instructions, and promotional efforts. If you have any questions or need further information, please contact our artistic affairs department.

We look forward to showcasing your work and hosting a successful art exhibition.

Best regards,

[Your Name]

[Your Title]