

Candidate Approval Email

Subject: Candidate Approval - [Candidate Name] for [Position]

Dear [Hiring Manager/Team],

After reviewing the interview feedback and assessment results, I am pleased to approve the hiring of [Candidate Name] for the position of [Job Title] in the [Department].

The proposed compensation package of [salary/benefits summary] is approved and aligns with our budget and market standards for this role.

Please proceed with:

- Extending the formal offer letter by [date]
- Coordinating the background check process
- Planning the onboarding schedule for their start date of [date]

I'm confident this candidate will be a valuable addition to our team. Please keep me updated on their acceptance and integration progress.

Best regards,

[Your Name]

[Your Title]

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