

Government Appointment of Architect

Subject: Appointment as Architect for Public Project

Dear [Architect's Name],

With reference to the decision taken by the [Government Authority/Department], we are pleased to officially appoint you as the Architect for the [Project Name], a public infrastructure initiative located in [Location].

Your role will encompass preparing architectural drawings, ensuring compliance with national construction standards, and working in close collaboration with engineers and government contractors. This appointment is effective from [Start Date] and shall remain valid until the project's official completion.

Kindly acknowledge receipt of this letter and confirm your acceptance of the appointment at your earliest convenience.

Regards,

[Authorized Officer's Name]

[Designation]

[Department/Ministry Name]

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