

Professional service provider request

Subject: Share Your Expertise - Service Donation Request

Dear [Service Provider Name],

I hope you're doing well. I'm reaching out because I've heard wonderful things about your [type of service] business, and I believe our charity auction could benefit from your expertise.

[Organization Name] is hosting our annual fundraising auction on [date] to support [cause]. We're specifically looking for service-based donations that showcase local talent and provide real value to our community members.

Would you consider donating one of your professional services? Some ideas might include:

- [Service type] consultation or session
- Gift certificate for your services
- Package deal combining multiple services
- Workshop or training session

Service donations are often among our most popular auction items because they offer bidders the chance to try something new or treat themselves to professional expertise they might not otherwise experience.

We'll provide full recognition for your donation in our event materials, and many service providers find that auction donations lead to new long-term clients. You'll also receive a tax-deductible receipt based on your standard service rates.

The auction will be held at [venue] with approximately [number] attendees. We'd need confirmation of your donation by [date] so we can include it in our promotional materials.

Thank you for considering sharing your talents with our cause. Your professional skills could help make someone's day while supporting important community work.

Best regards,

[Your Name]

[Contact Information]

Get more templates here: <https://www.lettersandtemplates.com/letters/auction-donation-letter>