

Formal Audit Proposal Letter

Subject: Proposal for Audit Services

Dear [Recipient Name],

We are pleased to submit our proposal to provide audit services for [Company/Organization Name].

Our firm, [Firm Name], has extensive experience in conducting comprehensive audits in compliance with statutory requirements and industry standards.

Our proposed audit will include a detailed examination of financial statements, internal controls, risk assessment, and compliance procedures. We commit to delivering an accurate and transparent report to support your decision-making processes.

We look forward to the opportunity to work with your organization.

Sincerely,

[Your Name]

[Title]

[Firm Name]

[Contact Information]

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