

Preliminary Audit Proposal Letter

Subject: Preliminary Audit Proposal

Dear [Recipient Name],

This letter serves as a preliminary proposal for conducting an audit of [Company Name]. The objective is to review financial operations and ensure compliance with applicable regulations. We propose an initial scope of audit activities, which can be adjusted based on your specific requirements. Our team will provide a detailed plan and timeline upon confirmation.

Thank you for considering our services.

Best regards,

[Your Name]

[Title]

[Firm Name]

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