Acceptance subject to specific conditions

Subject: Conditional Acceptance of Audit Engagement - [Company Name]

Dear [Client Contact],

We appreciate the opportunity to serve as your independent auditors and are prepared to accept this engagement subject to satisfactory resolution of certain preliminary matters.

Our acceptance is conditional upon:

1. Completion of our client acceptance procedures, including background checks and risk assessment

2. Resolution of independence matters related to [specific issue]

3. Satisfactory review of prior audit documentation and management letter points

4. Agreement on audit scope and fee arrangement

5. Execution of engagement letter with agreed-upon terms

We anticipate resolving these matters within [timeframe] and will provide definitive confirmation once all conditions are satisfied. This conditional acceptance allows us to begin preliminary planning while finalizing these important details.

We have already begun assembling our audit team and conducting initial risk assessments based on publicly available information. Pending satisfactory resolution of the above conditions, we are prepared to commence fieldwork on [proposed date].

Please contact us immediately if you have concerns about any of these conditions or if you need clarification on our requirements for final acceptance.

Sincerely,

[Managing Partner Name]

[Firm Name]

[Contact Information]

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