

Quick Digital Authorization Message

Subject: Quick Auth - Birth Certificate Pickup

Hi,

Sending this quick email to authorize [Name] to grab my birth certificate today.

Reference #: [Number]

Their ID: [ID Number]

My ID: [Your ID Number]

They'll be there around [time]. All fees paid online already.

Thanks!

[Your Name]

[Date]

Get more templates here:

<https://www.lettersandtemplates.com/letters/authorization-letter-collect-birth-certificate>