

Professional Authorization for Loan Application

Subject: Authorization for Loan Application on My Behalf

Dear Loan Officer,

I, [Your Full Name], hereby authorize [Authorized Person's Full Name] to act on my behalf regarding my loan application with your institution. This authorization includes submitting documents, discussing loan terms, and receiving updates about my application status.

The authorized individual has my complete permission to access my loan file, review terms and conditions, and make decisions within the scope of this authorization. Please extend all courtesies and assistance to them as you would to me directly.

This authorization is valid from [Start Date] until [End Date] or until the completion of the loan process, whichever comes first. I take full responsibility for all actions taken by my authorized representative.

Thank you for your cooperation in this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Date]

[Contact Information]

Witness:

[Witness Signature]

[Witness Name]

[Date]

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