

Formal Authorization for Loan Information Access

Subject: Authorization for Third-Party Access to Loan Information

To Whom It May Concern,

I, [Borrower's Name], account holder of loan account number [Account Number], formally authorize [Third Party Name] to access and receive information regarding my loan account with your institution.

This authorization specifically grants permission to:

- Inquire about loan balance and payment history
- Discuss payment arrangements and modification options
- Receive account statements and correspondence
- Submit documentation on my behalf

The authorized party may be contacted at [Contact Information] and should be treated with the same confidentiality and respect afforded to me as the primary borrower.

This authorization remains in effect until written notice of revocation is provided to your institution.

Respectfully,

[Your Signature]

[Printed Name]

[Date]

[Borrower ID/SSN last 4 digits]

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