

# Authorization Letter On Behalf Of Company

[Your Company Letterhead]

Date: [Date of Letter]

To Whom It May Concern,

I, [Your Name], hereby authorize [Authorized Person's Name] to act as our company representative for all matters related to [Matter to be Handled]. The scope of this authorization includes [List of specific tasks that the authorized person can perform].

[Authorized Person's Name] is authorized to sign, make decisions, and take any necessary actions on behalf of our company. This authorization is valid from [Start Date] to [End Date].

Please feel free to contact us at [Your Company Contact Information] if you have any questions or require further information.

Sincerely,

[Your Name]

[Your Position in the Company]

[Your Signature]