## Formal authorization for executing business dealings

Subject: Authorization for Business Transaction
Dear [Recipient's Name],
This letter serves to authorize [Authorized Person's Name] to act on behalf of [Company Name]
executing [specific business transaction], including signing contracts and agreements as required.
Please extend full cooperation to them for successful completion of this transaction.
Regards,
[Your Name]
[Designation]

## Get more templates here:

[Company Name]

https://www.lettersandtemplates.com/letters/authorization-letter-on-behalf-of-company