

Authorization Letter To Bank

I am writing to authorize [Name of the authorized person] to conduct banking transactions on my behalf as I am unable to visit the bank due to personal reasons. [Name of the authorized person] will be able to perform all banking transactions such as depositing and withdrawing funds, accessing my account information, and any other necessary transactions to be carried out.

Please find enclosed a copy of my ID card and the authorization letter signed by me. Kindly allow [Name of the authorized person] to access my account and carry out the transactions without any hindrance. I request you to provide them with any assistance they may require.

In case of any queries, please feel free to contact me on my registered mobile number or email address.

Thank you for your time and assistance.

Sincerely,