

Legal Settlement Check Authorization

Subject: Authorization for Legal Settlement Check Collection

[Law Firm Name]

[Attorney Name]

RE: Case [case number/name]

Dear [Attorney Name],

This letter authorizes [Authorized Person's Name], my [relationship], to collect the settlement check from our recent case resolution. Due to [reason for inability to collect personally], I cannot be present for check pickup.

Case Details:

- Case Number: [case number]
- Settlement Amount: [amount]
- Expected Check Date: [date]

The authorized individual will provide:

- This signed authorization letter
- Copy of my driver's license
- Their own valid photo identification

Please ensure all standard procedures are followed for check release. I can be reached at [phone number] for any verification needed.

This authorization is limited solely to the collection of the settlement check for the above-referenced case.

Respectfully,

[Your Signature]

[Your Printed Name]

[Date]

Get more templates here:

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