

Temporary Authorization Letter to Postmaster

Subject: Temporary Authorization for Mail Pickup

Dear Postmaster,

Due to my temporary absence, I authorize [Authorized Person's Name] to collect my mail from [Address / P.O. Box] for the period [Start Date] to [End Date]. They will provide valid identification for verification.

Thank you for your assistance.

Best regards,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/authorization-letter-to-postmaster>