

Temporary Letter

Subject: Temporary Authorization for Credit Card Use

Dear [Bank Manager's Name],

I authorize [Authorized Person's Name] to use my credit card ending with [Last 4 Digits] for the period from [Start Date] to [End Date]. This is limited to [Specify Transaction Limits, if any].

All transactions made by the authorized person will be considered as my responsibility. Please provide them with necessary access and support during this period.

Thank you for your prompt attention.

Best regards,

[Your Name]

[Signature]

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