Sample Vehicle Authorization Letter

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Date]

To Whom It May Concern,

I, [Your Name], hereby authorize [Authorized Person's Name] to operate my vehicle [Make, Model, Year] with license plate [License Plate Number] for the purpose of [Specify the purpose, e.g., running errands, attending appointments], effective from [Start Date] to [End Date], or until further notice.

I trust [Authorized Person's Name] to drive responsibly and in compliance with all traffic laws.

Please consider this letter as my formal authorization for vehicle operation.

Sincerely,

[Your Signature]

[Your Printed Name]