

Authorization Letter for Vehicle Use

Subject: Authorization to Drive Vehicle

Dear Sir/Madam,

I, [Your Name], owner of [Vehicle Make and Model], registration number [License Plate Number], hereby grant permission to [Authorized Person's Name], holding driver's license number [License Number], to operate my vehicle.

This authorization is effective from [Start Date] to [End Date] for the following purposes: [personal use, business errands, family transportation, etc.].

Vehicle Details:

- Make and Model: [Details]
- Year: [Year]
- Registration: [Number]
- Insurance Policy: [Number]

The authorized driver is covered under my insurance policy during this period. I confirm that [Authorized Person's Name] holds a valid driver's license and is legally permitted to drive.

I take full responsibility for any liabilities arising from the use of this vehicle during the authorized period.

Contact me at [Phone] for any verification needs.

Respectfully,

[Your Signature]

[Printed Name]

[Date]

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