

Authorization Letter for Property Management (Formal)

Subject: Authorization for Property Management and Representation

To Whom It May Concern,

I, [Your Full Name], sole owner of the property located at [Complete Property Address], bearing title deed number [Deed Number], do hereby authorize [Property Manager's Full Name] of [Company Name, if applicable] to act as my legal representative in all matters pertaining to the aforementioned property.

Scope of Authorization:

The authorized representative shall have full authority to negotiate and execute rental agreements, collect rental payments, coordinate property maintenance and repairs, interact with tenants regarding property matters, pay property-related bills and taxes from rental income, and represent me in property-related legal proceedings if necessary.

This authorization shall remain in effect from [Start Date] until [End Date] or until revoked in writing by me.

Financial arrangements: [Property Manager's Name] is entitled to [percentage/fixed amount] as management fee, payable [monthly/quarterly].

All concerned parties including tenants, contractors, utility companies, and local authorities are requested to recognize [Property Manager's Name] as my authorized representative.

I remain ultimately responsible for all obligations related to this property.

[Your Signature]

[Printed Name]

[Date]

[Notarized, if required]

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