Sample Authorization to Pick Up Documents

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Date]

To Whom It May Concern,

I, [Your Name], hereby authorize [Authorized Person's Name] to pick up the following documents on my behalf from [Name of Organization] located at [Organization's Address]:

1. [Document 1]

2. [Document 2]

3. [Document 3]

This authorization includes the power to sign any necessary receipts or acknowledgments on my behalf.

Please consider this letter as my formal authorization for document pickup.

Sincerely,

[Your Signature]

[Your Printed Name]