

Casual Internal Email for Employee of the Month

Subject: Shout-out to Our Employee of the Month!

Hi Team,

I'm thrilled to announce that our Employee of the Month is none other than [Employee's Name]! Their energy, creativity, and consistent commitment to helping our projects succeed truly deserve recognition.

Please join me in congratulating [Employee's Name]. We'll have a small gathering at the pantry on Friday at 4 PM to celebrate together. Coffee and cake will be served!

Cheers,

[Your Name]

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