

Formal follow-up for unresolved bad check

Subject: Urgent: Second Notice for Bad Check

Dear [Customer Name],

This is our second notice regarding your returned check numbered [Check Number] for [Amount] dated [Date]. Payment has not been received.

Immediate action is required. Please submit payment within [X] days to avoid additional fees or collection proceedings.

Thank you for your attention,

[Your Name]

[Company Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/bad-check-collection-letter>