

Formal contract rejection letter

Subject: Proposal Outcome “ Contract #2025

Dear Mr. Patel,

After thorough review of your submitted proposal, we regret to inform you that your offer has not been selected for Contract #2025. The decision was made considering several factors in alignment with our project requirements.

We thank you for your time and effort, and we hope to consider you for future collaborations.

Sincerely,

Procurement Department

Get more templates here:

<https://www.lettersandtemplates.com/letters/bad-news-business-letter-example>