

Balance Confirmation for Audit Purposes

Subject: Account Balance Confirmation for Audit

Dear [Auditor Name],

As part of the audit process, we hereby confirm the balance of [Client/Account Name] as of [Date] to be [Amount]. All records supporting this balance are available upon request.

Please acknowledge receipt of this confirmation. Should any clarification be required, do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

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