

Provisional account transfer letter template

Subject: Provisional Request for Account Transfer

Dear [Bank Manager's Name],

I am submitting a provisional request to transfer my account [Account Number] from [Current Branch] to [Target Branch]. The transfer is requested to take place after [Date], pending any required verification.

Please let me know if any additional documentation is needed. I appreciate your assistance in this matter.

Sincerely,

[Your Name]

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