

Apology Letter for Loan Processing Delay

Subject: Apology for Loan Processing Delay

Dear [Customer Name],

We apologize for the delay in processing your loan application submitted on [date]. We value your trust and understand that timely approval is crucial for your financial plans.

The delay was due to [reason: high application volume, additional verification]. Our team is actively prioritizing your application, and you can expect a final decision by [specific date].

We regret the inconvenience and thank you for your patience. We remain committed to serving you with transparency and efficiency.

Sincerely,

[Manager's Name]

Loan Department

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