

Audit Balance Confirmation Letter

Subject: Confirmation of Bank Balance for Audit

Dear [Bank Manager Name],

As part of our annual financial audit, we require official confirmation of the balance in our account [Account Number] at [Bank Name] as of [Date].

Please provide a written confirmation addressed to [Auditing Firm Name] to comply with audit requirements.

We appreciate your cooperation.

Sincerely,

[Authorized Signatory]

[Company Name]

[Contact Information]

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