

Heartfelt Letter Requesting Bank Guarantee Release

Subject: Request for Bank Guarantee Release

Dear [Bank Manager],

I hope this note finds you well. We sincerely appreciate your support during our project [Project Name]. As the project has been successfully concluded, we kindly request the release of the bank guarantee [Guarantee Number]. Your assistance in this matter will greatly help us in finalizing our accounts and fulfilling commitments to our partners.

Thank you for your continued cooperation.

Warm regards,

[Your Name]

[Your Position]

[Company Name]

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