

Provisional Bank Guarantee Request Message

Subject: Request for Provisional Bank Guarantee

Dear [Bank Officer's Name],

I am writing to request the issuance of a provisional bank guarantee for [Purpose, e.g., securing advance payment]. This guarantee is intended to remain in force until the final performance guarantee is issued upon completion of initial project milestones.

The required amount is [Amount], in favor of [Beneficiary Name], valid until [End Date]. Kindly advise us on any preliminary requirements to expedite the process.

Looking forward to your confirmation.

Warm regards,

[Your Name]

[Company Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/bank-guarantee-request-letter>