

Professional Pre-approval Letter Template

Subject: Pre-approval for Home Loan

Dear [Recipient Name],

We are pleased to inform you that based on the preliminary review of your financial records and creditworthiness, you have been pre-approved for a home loan of [amount] with [bank name].

This pre-approval is valid until [date] and is subject to verification of all supporting documents, including income statements, property details, and identity proofs. Please contact your loan officer to proceed with the formal application process.

Sincerely,

[Bank Officer Name]

[Title]

[Contact Information]

[Bank Name]

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