

Auto Loan Pre-approval Letter

Subject: Auto Loan Pre-approval Notification

Dear [Recipient Name],

We are pleased to inform you that you have been pre-approved for an auto loan amounting to [amount] to finance the purchase of your vehicle. This pre-approval is valid until [expiry date] and requires submission of complete documentation including proof of income and vehicle details.

Please schedule a meeting with our representative to finalize the loan process.

Best regards,

[Bank Officer Name]

[Position]

[Bank Name]

[Contact Information]

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