

## Formal bank reference letter

Subject: Bank Reference for [Customer Name]

Dear [Recipient Name],

This letter serves to confirm that [Customer Name] has maintained an account with [Bank Name] since [Account Opening Date]. During this period, [he/she/they] has maintained the account in good standing and demonstrated a reliable financial track record.

We believe [Customer Name] is a trustworthy individual/business and are providing this reference upon [his/her/their] request.

Sincerely,

[Bank Officer Name]

[Designation]

[Bank Name]

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