

Entry-Level Banking Position Cover Letter

Subject: Application for [Position Title] - [Your Name]

Dear [Hiring Manager's Name],

I am writing to express my strong interest in the [Position Title] position at [Bank Name]. As a recent graduate with a degree in [Finance/Business/Economics] from [University Name], I am eager to begin my career in banking with an institution known for its commitment to customer service and financial innovation.

During my academic career, I completed coursework in financial analysis, accounting principles, and risk management, which has provided me with a solid foundation in banking operations. My internship at [Company Name] allowed me to develop practical skills in customer relations, data analysis, and financial reporting. I successfully assisted in processing over 200 client transactions while maintaining 100% accuracy in documentation.

I am particularly drawn to [Bank Name] because of your recent initiatives in digital banking and your reputation for developing young talent. I am confident that my analytical skills, attention to detail, and passion for the financial services industry make me an excellent fit for your team.

I would welcome the opportunity to discuss how my background and enthusiasm can contribute to [Bank Name]'s continued success. Thank you for considering my application.

Sincerely,

[Your Name]

[Phone Number]

[Email Address]

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