

Official Bike Sale Acknowledgment Letter

Subject: Acknowledgment of Bike Sale

Dear [Recipient Name],

This is to officially acknowledge the sale of my bike, [Brand/Model], with serial number [Number], to you on [Date]. The total payment of [Amount] has been received in full.

The following items were also handed over as part of the sale:

- Original purchase receipt
- Service and maintenance records
- Transfer/registration documents
- Accessories as listed

Please keep this letter as proof of sale and transfer of ownership.

Yours sincerely,

[Your Name]

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