

Heartfelt Bonus Request Letter

Subject: Request for Bonus Consideration

Dear [Manager Name],

I am sincerely grateful for the opportunities I have had over the past [time period] to contribute to [Company Name]. I have worked diligently on [specific projects or tasks] and believe my performance warrants consideration for a bonus.

I kindly request your review of my achievements and consideration of a bonus that acknowledges my hard work and dedication.

Thank you for your guidance and support.

Warm regards,

[Your Name]

[Position]

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