

Heartfelt Letter from Alumni Donating Books to Alma Mater

Subject: A Small Contribution to Our Beloved School Library

Dear [Principal's Name],

As a proud alumnus of [School Name], I have always cherished the values this institution instilled in me. To express my gratitude, I wish to donate a selection of books that inspired me during my academic journey and professional career.

I hope these books will encourage current students to explore new ideas, expand their knowledge, and continue the tradition of excellence that our school upholds. The collection includes titles in leadership, literature, and science—subjects close to my heart.

Please accept this donation as a humble gesture of appreciation and continued support to the school that helped shape my life.

With sincere regards,

[Your Name]

Batch of [Year]

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