

Heartfelt Breach Notification Letter

Subject: Our Apology and Commitment to Your Security

Dear [Customer],

I am writing to you personally to share some unfortunate news. Recently, we discovered that unauthorized access to our systems led to a breach of certain personal information, including [type of data]. I understand how concerning this may feel, and I want to assure you that we are doing everything possible to correct this.

We have secured our systems, involved top cybersecurity experts, and notified authorities. In addition, we are offering free identity protection services to all affected customers.

On behalf of our entire team, I apologize for letting you down. Your trust is invaluable to us, and we are committed to earning it back through transparency, responsibility, and stronger security measures.

With sincere regret,

[Your Name]

[CEO/Leader]

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