

Serious Breach Notification Email to Business Partners

Subject: Notification of Security Breach Impacting Our Business Relationship

Dear Partner,

We regret to inform you of a recent data breach that may have affected shared business information between our organizations. On [date], unauthorized access was identified in our system, potentially exposing [types of business data].

We have taken immediate corrective actions, including enhanced monitoring, system isolation, and third-party forensics. While customer data was not impacted, some confidential partner-related information may have been compromised.

We recommend that your organization review any recent transactions with us and remain vigilant for suspicious activity. Our team is available to assist with mitigation steps.

Sincerely,

[Your Name]

[Position]

[Company Name]

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