

Formal Bursary Application Letter

Subject: Application for Bursary Assistance

Dear Bursary Committee,

I am writing to formally apply for financial assistance through the bursary program offered by your organization. I am currently enrolled in [Institution Name], pursuing a degree in [Program Name], and I am in [Year/Level of Study].

Despite my strong academic performance, I face financial difficulties due to [state reason: family circumstances, limited income, loss of support, etc.]. Receiving this bursary will enable me to continue my education without interruption and focus on excelling academically.

Enclosed with this letter are my academic transcripts, proof of enrollment, and required financial documentation. I am committed to using this support responsibly and to giving back to my community in the future.

Thank you for considering my application. I look forward to your kind response.

Sincerely,

[Your Full Name]

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