

Quick Reminder Email for a Business Event

Subject: Reminder – Business Mixer on [Date]

Hello [Recipient's Name],

This is a friendly reminder about our Business Mixer happening on [Date] at [Venue] starting at [Time]. We're excited to see you there!

It will be a great evening of networking and discussions with professionals across industries. Please bring your business cards.

See you soon,

[Your Name]

[Company Name]

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