

Professional cover letter for internship application

Subject: Application for Business Internship Position

Dear Hiring Manager,

I am writing to express my interest in the Business Internship position at [Company Name]. As a [current student/graduate] pursuing a degree in [Business Administration, Finance, or related field] at [University Name], I am eager to gain practical experience and contribute to your esteemed organization.

During my academic journey, I have developed a strong foundation in business management, financial analysis, and organizational strategy. I have also participated in [student clubs, case competitions, or projects] that honed my leadership and problem-solving skills. I am confident that my academic knowledge combined with my enthusiasm for learning would make me a valuable addition to your team.

I would greatly appreciate the opportunity to discuss how I can contribute to [Company Name] and learn from your experienced professionals. Thank you for considering my application.

Sincerely,

[Your Full Name]

[Your Contact Information]

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