

Concise and simple internship application

Subject: Internship Application " [Your Name]

Dear [Hiring Manager's Name],

I am applying for the Business Internship opportunity at [Company Name]. As a [student/year of study] at [University Name], I have studied subjects including [relevant courses] and have participated in projects that enhanced my business and analytical skills.

I would be grateful for the opportunity to gain practical experience at [Company Name] and contribute to your team. Please find my resume attached for your review.

Thank you for your time and consideration.

Best regards,

[Your Name]

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