

Complaint Letter Regarding Services

Subject: Formal Complaint Regarding [Service/Issue]

Dear [Recipient Name],

I am writing to express my dissatisfaction with [service/product issue]. Despite previous attempts to resolve the matter, the issue remains unresolved and has caused significant inconvenience.

I kindly request immediate action to address this matter and compensation as appropriate. I hope for a swift resolution and look forward to your response within [timeframe].

Sincerely,

[Your Name]

[Your Company/Contact Information]

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