

Professional Consulting Acceptance

Subject: Engagement Confirmation - Consulting Services Agreement

Dear [Consultant's Name],

Thank you for your comprehensive proposal for consulting services. We are pleased to move forward with engaging your expertise for our [specific project/area].

Your proposed approach to [specific challenge] demonstrates deep understanding of our needs. We accept your terms:

- Consulting fee: \$[amount] per [hour/day/project]
- Estimated duration: [timeframe]
- Deliverables: [list key outputs]
- Progress reporting: [frequency]

Please send your standard consulting agreement for review. We would like to commence this engagement by [start date] to align with our project timeline.

We chose your services based on your proven track record in [relevant area] and look forward to the insights you'll bring to our organization.

Best regards,

[Your Name]

[Title]

[Company Name]

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