

Formal Official Rejection Letter

Subject: Formal Notice of Rejection

Dear [Recipient Name],

We are writing to formally notify you that your request/proposal submitted on [Date] has not been accepted by [Company Name]. This decision is final and based on an evaluation of our strategic and operational priorities.

We extend our thanks for your interest in collaborating with us and encourage you to submit future proposals as opportunities arise.

Respectfully,

[Your Name]

[Position]

[Company Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/business-or-company-rejection-letter>